



# ST. ANDREW'S

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## EPISCOPAL SCHOOL K-12

### LOWER SCHOOL CHAPLAIN

#### OVERVIEW OF POSITION

St. Andrew's Episcopal School seeks to hire an enthusiastic, knowledgeable, and passionate full-time Lower School (K-5) Chaplain starting in August of 2025. The Chaplain is responsible for leading daily chapel services geared toward the developmental needs of the students. One chapel is for K-2 and one for 3-5. In addition, the chaplain provides pastoral care to the lower school community and collaborates with the Lower School administration to execute the religious education, social-emotional, DEIB, community service, and service learning initiatives of the division in keeping with our Episcopal Identity. This position would also serve as the Safeguarding Record Administrator, which includes collaborating with the Episcopal Diocese of Texas on the certification and recertification of all employees, tutors, volunteers, and vendors in their Safeguarding programs; and supporting employees and supervisors in the interpretation and implementation of the Diocese's Safeguarding policies as it relates to interactions with students, school events and trips, and classroom safety. This position reports directly to the Head of School and works closely with the Lower School Division Head and divisional leadership.

Qualified candidates will be passionate about working with children, possess excellent interpersonal skills, and strong communication and organizational skills. Preferred candidates will have priestly ordination in The Episcopal Church, and be in good standing in their current Diocese, and become licensed in the Diocese of Texas. Qualified, experienced lay chaplains may be considered. A Masters of Divinity, Theology, Religious Studies, or Early Childhood/Elementary Education is required.

#### ALL ST. ANDREW'S LOWER SCHOOL FACULTY MEMBERS...

- Support the Mission and Episcopal Identity of the school
- Attend Responsive Classroom Training and provide consistent social and emotional development for students in a positive and collaborative learning environment
- Attend daily chapel
- Understand that they are more than just a classroom teacher & approach situations with a "student-first" mindset
- Prioritize student relationships & foster a safe and predictable environment
- Attend weekly meetings to facilitate growth & learning: full faculty, grade/department-level, & other faculty meetings as needed

- Utilize professional development opportunities to continue growth in their craft
- Strive to connect & collaborate
- Are team players & open to serving the community in other ways that arise throughout a school year
- Are skilled communicators with the ability to clearly convey information, engage students, and build relationships to foster positive learning environments

## OUR SCHOOL

St. Andrew's is a co-educational Episcopal K-12 day school, enrolling approximately 990 students on two campuses in Austin, Texas. The school strives to help young people from diverse racial, religious, ethnic, and socioeconomic backgrounds to achieve their potential not only in intellectual understanding but also in aesthetic sensitivity, physical well-being, and moral decisiveness so that they may lead productive, responsible lives, not only for themselves but also for their community. For more information about St. Andrew's School in Austin, please access our website: [www.sasaustin.org](http://www.sasaustin.org).

## OUR MISSION

St. Andrew's develops exemplary scholars, artists, athletes and servants in a loving Episcopal community who are curious, courageous and compassionate global citizens.

## TO APPLY

Please submit your resume and letter of interest to Michelle Roe, Director of Finance and Human Resources, at [hr@sasaustin.org](mailto:hr@sasaustin.org). Candidates who contribute to the cultural and ethnic diversity of the community are encouraged to apply.

*St. Andrew's is committed to providing equal opportunity in all personnel actions and in the administration of all policies and programs.*

*St. Andrew's employs individuals without regard to race, color, nationality, ethnicity, religion, disability, sex, gender identity or sexual orientation as protected by federal, state, or local law.*